

Action Items

WA-Trans Steering Committee Action Items List			
What	Who	When	Status
Gather information regarding costs of recent flooding that may be pertinent to WA-Trans and also boundary annexation work.	Chuck, Linda	As soon as able (prior to April 18 meeting)	Assigned
Provide information regarding work with DOR when data is bad for reallocating taxes.	Ian	As soon as able (prior to April 18 meeting)	Assigned
Correct math errors in County Business Case Document	Ken	Within 2 weeks	Assigned
Evaluate the number of counties to use requiring data based on Census experience for business case	Tami	Prior to developing ROI summary	Assigned
Work together to document possible Data User Portal requirements regarding output adjustments for jurisdictions with no agreement points.	Andy, Michael	April 11, 2007	Assigned
Work on a draft classifications and definitions for alleys and driveways.	Pat, Michael	April 11, 2007	Assigned
Make sure the classifications for alleys and driveways is on the agenda	Tami	April 11, 2007	Assigned
Update standards based on feedback and new formats	Michael	April 11, 2007	Assigned
Read proposed minimum attribution, minimum metadata and definitions in standards and provide Michael/Tami feedback	All Steering Committee meetings	April 11, 2007	Assigned
Inform the WA-Trans Project what you know about segmentation over overpasses, etc. and provide input about segmentation schemes and options.	All Steering Committee meetings	April 11, 2007	Assigned
<i>Interview Jason Guthrie regarding agreement points (phone or e-mail)</i>	<i>Ken</i>	<i>Before completing document</i>	<i>Assigned</i>
<i>Lead a group to document an issue paper regarding using Census and with options</i>	<i>Tami</i>	<i>Begin in January</i>	<i>Assigned</i>

Note: *Italicized items are prior to current meeting but are still outstanding unless otherwise stated.*

Meeting Date: 01/04/2007

Action Items

WA-Trans Steering Committee Action Items List			
What	Who	When	Status
<i>we would have for doing an accelerated statewide implementation (revised)</i>			
<i>Lead a group from WSDOT to determine what has to be in the first implementation to meet their needs.</i>	<i>Tami</i>	<i>Begin in January</i>	<i>Assigned</i>
<i>Make sure the data portal requirements include a graphical interface and the ability to select options.</i>	<i>Michael</i>	<i>ASAP</i>	<i>In Process</i>
<i>Schedule next years meetings so they are not on Monday</i>	<i>Tami</i>	<i>After October meeting</i>	<i>In Process</i>
<i>Take care of city code crosswalk as decided</i>	<i>Michael</i>	<i>ASAP</i>	<i>In Process</i>
<i>Find out the relationship between county surveyors and the state surveyors</i>	<i>Lurleen</i>	<i>July 17, 2006</i>	<i>Assigned</i>
<i>Provide Tami with information about costs, lessons learned and suggestions from work with Pend Orielle County</i>	<i>Ian</i>	<i>Upon near completion of that effort.</i>	<i>In Process</i>
<i>Meet with the WSDOT assistant Attorney General to discuss this issue and get guidance on what our options are,, (reactivated)</i>	<i>Tami</i>	<i>Reengaged as a result of Puget Sound Pilot</i>	<i>In Process</i>
<i>Document the process(es) for establishing agreement points</i>	<i>Ken</i>	<i>April 24, 2006</i>	<i>In Process</i>
<i>Add versioning to all architecture, processes and policy documents</i>	<i>Michael</i>	<i>Jan. 23, 2006</i>	<i>In process</i>
<i>Develop draft process for inventory of gaps in data (including attribution) for prioritization of data acquisition</i>	<i>Cathy U.</i>	<i>Jan. 23, 2006</i>	<i>Assigned</i>

WA-Trans Steering Committee Tabled Action Items			
What	Who	When	Status
Check with WSDOT Pedestrian and bike people about data	Tami	August 23	Assigned

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Meeting Date: 01/04/2007

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WA-Trans Steering Committee Tabled Action Items			
What	Who	When	Status
Combine letter of support from emergency management with GECCO	Ian	Jan. 23, 2006	In Process
Check into WA Bicycle Alliance with non-motorized staff person at PSRC	Jerry	August 27	Assigned
Work with WAGIC to get the standards published on the Internet in better shape.	Ian	After receiving feedback	Assigned
Itemize and outline straw dog process for piloting how we deal with jurisdictions with no data.	Cathy, Ian, Wendy	April 24, 2006	On hold until we find out if we are doing Snohomish County

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